

# BUFFALO GROVE MONTESSORI SCHOOL

## Employment Application

Today's Date \_\_\_\_\_

|               |                     |                     |
|---------------|---------------------|---------------------|
| Name _____    | Home # (    ) _____ | Cell # (    ) _____ |
| Address _____ | City _____          | Zip Code _____      |
| Email _____   |                     |                     |

I am applying for the position of:

|                             |  |
|-----------------------------|--|
| _____ Montessori Directress | _____ High School Student Aide (16- 17yrs old) |
| _____ Child Care Worker     | _____ Cook                                     |
| _____ Teacher Assistant     | _____ Other                                    |

I am 18 years or older 

|     |    |
|-----|----|
| Yes | No |
|-----|----|

Are you prevented from lawfully becoming employed in the U.S. ? 

|     |    |
|-----|----|
| Yes | No |
|-----|----|

Do you have any physical limitations that preclude you from performing any work for which you are being considered? 

|     |    |
|-----|----|
| Yes | No |
|-----|----|

If yes, what can be done to accommodate your limitation?

| EDUCATION   | NAME & LOCATION OF SCHOOL | NO. OF YEARS ATTENDED | DID YOU GRADUATE? | SUBJECTS STUDIED |
|-------------|---------------------------|-----------------------|-------------------|------------------|
| High School |                           |                       |                   |                  |
|             |                           |                       |                   |                  |
| College     |                           |                       |                   |                  |
|             |                           |                       |                   |                  |
| Other       |                           |                       |                   |                  |
|             |                           |                       |                   |                  |

FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST.)

| DATES (Month & Year) | Name & Address of Employer | Reason for Leaving |
|----------------------|----------------------------|--------------------|
| FROM                 |                            |                    |
| TO                   |                            |                    |
| FROM                 |                            |                    |
| TO                   |                            |                    |
| FROM                 |                            |                    |
| TO                   |                            |                    |

BUSINESS REFERENCES

| NAME | ADDRESS | OCCUPATION /RELATIONSHIP | PHONE NUMBER |
|------|---------|--------------------------|--------------|
|      |         |                          |              |
|      |         |                          |              |
|      |         |                          |              |

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

# BUFFALO GROVE MONTESSORI SCHOOL

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WHY ARE YOU INTERESTED IN EMPLOYMENT AT OUR SCHOOL?

BRIEFLY EXPLAIN YOUR THOUGHTS REGARDING EARLY CHILDHOOD EDUCATION.

WHAT ARE YOUR SHORT AND LONG TERM EMPLOYMENT GOALS.

ARE YOU WILLING TO ATTEND JOB TRAINING SEMINARS/COURSES?

WHAT DAYS & HOURS ARE YOU AVAILABLE TO WORK?

( We are open 7am - 6 pm, Monday through Friday)

WHEN ARE YOU AVAILABLE TO START?