

BUFFALO GROVE MONTESSORI SCHOOL

Employment Application

Today's Date _____	S.S. # _____
Name _____	Telephone # () _____
Address _____	Cell # () _____
	City _____
	Zip Code _____

I am applying for the position of:

_____ Montessori Directress	_____ High School Work Co-Op/Aide (16- 17yrs old)
_____ Child Care Worker	_____ Cook
_____ Teacher Assistant	_____ Other

I am 18 years or older Yes No

Are you prevented from lawfully becoming employed in the U.S. ? Yes No

Do you have any physical limitations that preclude you from performing any work for which you are being considered? Yes No

If yes, what can be done to accommodate your limitation?

EDUCATION	NAME & LOCATION OF SCHOOL	NO. OF YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
High School				
College				
Other				

FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST.)

DATES (Month & Year)	Name & Address of Employer	Starting Salary	Final Salary	Reason for Leaving
FROM				
TO				
FROM				
TO				
FROM				
TO				

BUSINESS REFERENCES

NAME	ADDRESS	OCCUPATION /RELATIONSHIP	PHONE NUMBER

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

(over)

WHY ARE YOU INTERESTED IN EMPLOYMENT AT OUR SCHOOL?

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BRIEFLY EXPLAIN YOUR THOUGHTS REGARDING EARLY CHILDHOOD EDUCATION.

WHAT ARE YOUR SHORT AND LONG TERM EMPLOYMENT GOALS.

ARE YOU WILLING TO ATTEND JOB TRAINING SEMINARS/COURSES?

WHAT DAYS & HOURS ARE YOU AVAILABLE TO WORK?

(We are open 7am - 6 pm, Monday through Friday)

WHEN ARE YOU AVAILABLE TO START?